

**Minutes for Hilderstone Village Hall Management Committee Meeting
on Tuesday 3 May 2022 7:30pm**

1. Welcome: Tim Handley (TH) welcomed everyone to the meeting which started at 7.30pm
2. Present at the Meeting: Tim Handley (TH), Iain Britton (IB), Sam Sneyd (SS), Debbie Britton (DB), Sam Handley (SH), Michael Shelley (MS), Andy Reiss (AR), Alison Nicoll (AN), Eleanor Bane (EB), Hazel Woodward (HW)
3. Apologies: Tim Dyer (TD)
4. No Apologies: Leanne Evans (LE)
5. Approval of the previous AGM meeting's minutes
The committee members accepted the minutes of the meeting of 5 April 2022
6. Matters arising (not including items in project plan)
No matters were raised

7. Treasurer's report

“My report is based on unaudited figures to date, but they are taken from the finance software I use in conjunction with the auditor. The financial year 2021-2022 has seen more improvement to the hall overall, mainly due to the Covid grants that we were given, which was a total of £11,200 for this reporting year.

In the past I have had the disappointing task of reporting that the hall has made a loss against hirings as the hall was consistently underutilised, the only real income other than donations and the 100 Club in the hall has had in the past. This year the hall ends the financial year in the black against hirings, only by £445.36 but a positive figure none the less. Yes, the figures used are basic, but they demonstrate where the hall has been in the past against this year.

There has been a lot of capital expense again this year, refurbishment of the hall floor, upgrading the kitchen as well as pollarding the trees etc. A majority of which has been covered off by the Covid grants we received. The only items that have not been accounted for is the installation of the AV system, which has begun today. The current balance of what is left from the Covid grants is £4,758.36. I attach a copy of the detailed Covid expenditure to my report.

Going forward income can no longer be classed as just hire charges as we now have parking charges, market rents from stall holders, HVH Trading income and not forgetting the 100 Club. Which returned a profit of £1,670 for the year after paying out the winnings. Add all these together, and the hall has taken over £10,800 in income.

The next financial year should have more focus put on the 100 Club as we have 29 unsold tickets, which would bring in a further £1740 of revenue.

From the copy of the annual account's that forms part of my report, I will endeavour to add a little detail on some of the categories as follows:

4000 General Sales: These were sales of beer at markets and functions prior to the formation of HVH Trading Ltd.

4900 Misc. Income: HVH Trading cash transfer

4905 Event Income: £550 J. Carr Dinner party/ £320 Panto/ £920 Burns Night

4906 Donations Received: £3,000 from HVH Trading

5000 General Purchases: This includes costs such as the Burns Night etc.

7302 Licenses: 100 Club and PRS Licenses

7600 Legal Fees: DBS Checks

7851 Gardening: Includes the costs to pollard trees etc.

8200 Donations: £2000 start up for HVH Trading.”

Current balances at the bank as of 3 May 2022 are:

Main Account: 11,455.19 (£4,758.36 COVID Grant balance)

100 Club Account: £16,335.12

Covid Grants Expenditure Breakdown As of: 3rd May 2022

Date		Grant Given
23/04/2020		£10,000.00
15/12/2020		£1,334.00
23/12/2020		£1,100.79
13/01/2021		£1,334.00
26/01/2021		£4,905.00
02/03/2021		£2,096.00
23/04/2021	Start up Grant	£8,000.00
01/03/2022	Omicron grant	£3,200.00
	Total	£31,969.79
	Balance of Grant Available	£4,758.36
Date	Items Purchased	Cost
19/08/2020	Doors and windows	£2,770.00
03/09/2020	Move radiator	£162.55
04/09/2020	Car Park signs	£349.20
05/10/2010	Install Sanitiser to elec	£120.00
22/10/2020	Replace leaking taps	£362.00
05/10/2020	Install new hood in kitchen	£465.00
15/10/2020	Electric fly killers	£307.55
17/12/2020	Dishwasher	£1,074.00
17/12/2020	5ft steel table	£168.00
16/01/2021	Paint for kitchen plus...	£81.95
16/01/2021	3ft table and others	£306.04
18/01/2021	3ft table shelf and others	£62.74
27/02/2021	Labour costs	£1,006.40
28/07/2020	License Training TH & IB	£300.00
23/10/2020	License Pre check	£22.40
09/09/2020	License Applicaions TH & IB	£74.00
24/08/2020	DBS Checks TH & IB	£46.00
30/10/2020	Advertisement	£184.80
13/11/2020	100 Club License	£40.00
25/01/2021	Tree surgery	£600.00
19/02/2021	Storage units for back room	£996.56
02/03/2021	Storage units for small room	£318.18
02/03/2021	Labour costs	£300.00
03/04/2021	Picnic Benches	£400.00
17/03/2021	Paint materials	£587.95
06/04/2021	Paint materials	£71.88
23/04/2021	Painting Labour costs	£1,800.00
28/04/2021	Vertical Blinds	£1,215.72
02/05/2021	Pond area plants and fence post bases	£154.00
12/04/2021	Chains and posts	£227.93
04/05/2021	Carpet tiles for 2 rooms	£1,000.00
02/06/2021	Larder Fridge	£714.00
07/07/2021	Replacement Cooker	£714.00
15/07/2021	HVH Trading Transfer	£1,000.00
24/07/2021	HVH Trading Transfer	£1,000.00
05/08/2021	Kitchen Equipment	£231.58
11/08/2021	Replacement Cooker	£513.00
16/02/2022	Tree pollarding	£2,000.00
24/02/2022	Hedgelaying	£498.00
17/03/2022	Floor refurbishment	£4,966.00
	Total	£27,211.43

Doors and Windows	£2,770.00
Car Park	£349.20
Kitchen	£3,471.68
Sanitiser	£282.55
Replace taps	£362.00
License costs	£667.20
Tree surgery	£600.00
Storage back room	£1,614.74
Benches	£400.00
Decorating & Blinds	£3,675.55
Pond area plants etc.	£154.00
Posts and chains	£227.93
Carpet tiles for 2 rooms	£1,000.00
Larder Fridge	£714.00
Replacement cooker (TOTAL)	£1,227.00
HVH Trading Transfers	£2,000.00
Kitchen Equipment	£231.58
Hedgelaying	£498.00
Tree Pollarding	£2,000.00
Floor Refurbishment	£4,966.00
Total	£27,211.43

Bank balance as of	£11,455.19
Less Grant Balance	£4,758.36
HVH Hall cash available	£6,696.83

Hilderstone VH Expenses Overview Year on Year

Year	Maintenance	Gas & Elect.	Water	Insurance	Internet	Total	Hirings	Variance
2021/22	£2,247	£1,659	£202	£520	£633	£5,261	£5,707	£445
2020/21	£2,442	£1,322	£265	£562	£1,004	£5,595	£2,624	-£2,971
2019/20	£2,570	£1,529	£284	£440	£748	£5,572	£3,176	-£2,396
2018/19	£2,169	£1,383	£209	£437	£1,113	£5,311	£2,939	-£2,372
2017/18	£1,937	£1,195	£245	£437	£986	£4,801	£3,138	-£1,663
2016/17	£2,662	£1,439	£193	£381	£958	£5,634	£3,584	-£2,050
2015/16	£1,888	£1,385	£126	£372	£557	£4,328	£2,641	-£1,687
2014/15	£1,908	£1,687	£125	£1,144	£494	£5,358	£2,182	-£3,176
2013/14	£1,438	£1,300	£168	£1,098	£476	£4,480		
2012/13	£1,536	£1,301	£143	£1,060	£671	£4,711		
2011/12	£1,552	£1,535	£143	£1,194	£690	£5,114		
2010/11	£1,440	£1,377	£104	£1,154	£718	£4,792		
2009/10	£1,438	£2,417	£133	£1,092	£770	£5,850		
2008/09	£1,436	£1,450	£148	£1,092	£620	£4,746		
2007/08	£1,434	£1,325	£89	£1,092	£274	£4,215		
2006/07	£1,256	£838	£72	£1,274		£3,439		
Avge	£1,807	£1,432	£163	£855	£720	£4,930		

Profit and Loss Report for HILDERSTONE VILLAGE HALL

For Period: 01/04/2021 to 31/03/2022

TURNOVER

4000 General Sales	£2,629.11
4010 Hire Charges	£5,706.50
4012 Parking Charges	£360.00
4013 Market Rents	£649.70
4900 Miscellaneous Income	£434.60
4904 Parking Donations	£123.00
4905 Event Income	£2,000.50
4906 Donation Received	£3,000.00
4907 Hilderstone 100 Club Income	£4,150.00
4908 COVID 19 Support	£11,200.00

Total: **£30,253.41**

LESS COST OF SALES:

5000 General Purchases	-£1,559.48
5010 Hilderstone 100 Club Winnings	-£2,480.00
6200 Marketing and Sales Promotions	-£51.00
6900 Miscellaneous Expenses	-£464.37

Total: -£4,554.85

GROSS PROFIT: **£25,698.56**

LESS EXPENSES:

7102 Water Rates	-£201.90
7200 Electricity	-£644.82
7201 Gas	-£1,014.49
7302 Licences	-£240.00
7502 Telephone and Mobile Charges	-£45.78
7503 Broadband Internet and Fax	-£632.87
7600 Legal Fees	-£12.00
7601 Audit and Accountancy Fees	-£18.00
7604 Pest Control	-£45.00
7800 Repairs and Renewals	-£9,589.53
7801 Cleaning	-£2,085.64
7851 Gardening	-£3,290.40
7901 Bank Charges	-£115.30
8200 Donations	-£2,000.00
8203 Training Costs	-£11.99
8204 Insurance	-£520.47

Total: -£20,468.19

Profit Before Tax: **£5,230.37**

8. Chairman' remarks

“This time last year, we were still operating under COVID-19 Restrictions. After moving the AGM back to April, we started a programme of events with our first Pop-Up pub on Saturday 23 April 2021 - St George's Day. Ninety-seven people came. We followed that up with one in May 129 people came, then one in June, then The Big Village Party at the end of July. Pop-Up Pubs have become a monthly feature - not even the November power cut stopped us - and we've improved them by inviting local catering suppliers like the Travelling Taverna, CoD of Duty, K-Valley Catering.

Through our own efforts, we've also put food on like Bratwurst on the German Night, pork baps, barbecues, Pie and Peas, culminating in the February 'Italian Night' where John and Wendy Hill showed us their culinary talents including John's secret recipe meatballs.

At the big Village Party, events were held at the Church, the pub, and the Village Hall. That's going to be an annual event now. We started it off by reopening the hall with a short ceremony where Mrs. Peggy Shelley re-opened us after the restrictions were lifted. We enjoyed an Afternoon Tea put on by the WI - who also restarted their monthly meetings last September. Talking of annual events, Sam and Martin put on our first Burn's Night in January with Alison's culinary help - a romping success that we will repeat.

Behind all these events are people doing the hard work. Most are on the committee, but we also have some dedicated volunteers who turn up to help. I'd like to thank them all for what they've done for the Village Hall.

Holding such events brings us much-needed income. In July 2021, we set up a not-for-profit company wholly owned by the Management Committee. This enabled us to protect our charitable status and has generated £3,000 of profit, which has gone straight back into the hall. We are also up to date with the Charity Commission. Our land is vested with the Official Custodian so the only trustees remaining are the charitable trustees - us, the management committee. - who are now accurately listed with the Charity Commissioner Next stop - the Land Registry!

You've seen the Treasurer's Report. I don't want to repeat any of it, but it shows that we're on the way out of our dark years of losses. And we're ready to capitalise on future opportunities. Outside the hall, we have a comfortable and safe seating area with an historic smoking shelter next to what we could call the village pond - a conservation area if ever there was one. Inside, we've redecorated, restored the floor, revamped the kitchen, got the cafe room back, and are in the throes of installing an audio-visual system to enable other events like film and race nights.

These events are bringing in hirers. The hall is being used for what it was intended:
physical and mental training and recreation
social moral and intellectual development

through

reading and recreation

library

lectures classes

recreations and entertainments

for

the benefits of the inhabitants of the Parish of Hilderstone and its immediate vicinity

without

distinction of sex or of political religious or other opinions subject to the provisions of the deed.

All this takes effort, and that effort comes from people. So I want to thank everyone who has helped the hall in the past year in whatever capacity for however much they were able to manage. I'd especially like to thank Marge and John Wareham for all their work. I'd like to thank the committee for their work, ideas, enthusiasm, and commitment to this vital village asset. I'd like to thank the officers - Tim Dyer the Vice-Chairman - he has a special talent in keeping me calm when things anger me, and I respond by doing exactly the same for him! Sam Sneyd the Secretary who copes with me dashing up and down the agendas and makes the minutes make sense. And a man who not an officer but is our auditor - David Nicoll. He set up HVH Trading Limited for nothing out of the goodness of his heart. We only had to pay the registration fee. And he's always there with help and advice when we need it.

But I'd especially like to thank Iain Britton our Treasurer. He's done this role for the best part of a decade through thick and thin. He sees the real state of the hall through the numbers and things were bad for a long time. Let's not forget that this hall lost an average of £2,500 a year for seven years. Iain lived through all that. It was a distressing and depressing time. Thankfully, he stuck with it and has now seen the hall come through the other side with help from Covid grants and real income from hirings and the events I mentioned earlier. Thanks for sticking with it Iain. During the last year, Iain came in for some personal and unwarranted criticism about his role. There was no truth in it, no evidence, no facts just insinuation. We officers saw those critics off and the only real outcome was that it further cemented our loyalties to each other. As Tim Dyer said, "You kick one of us and we all limp!"

So a very good year but don't rest on your laurels. Don't think the hard work is already done. This year we need more events, more hirers, and more members of the 100-Club.

And remember, when it is getting a bit tough and we are tired, to paraphrase Theodore Roosevelt "It is not the critic who counts; not the person who points out how the stronger person stumbles, or where the doer of deeds could have done them better. The credit belongs to the person who is actually in the arena, whose face is marred by dust and sweat and blood; who sweeps floors; who stacks chairs; who serves pints, who cooks oatcakes; who picks litter; who looks after the pond; who turns the radiators off; who turns the lights off, shuts the windows, and locks the doors at the end of the night, whose place shall never be with those cold and timid souls who neither know victory nor defeat."

9. Election of Officers and Committee

Chairman

Iain Britton nominated Tim Handley. Sam Sneyd seconded this. As there were no other candidates, Tim Handley was elected Chairman unopposed.

Treasurer

Tim Handley nominated Iain Britton. Hazel Woodward seconded this. As there were no other candidates, Iain Britton was elected Treasurer unopposed.

Vice-Chairman

Tim Handley nominated Tim Dyer. Iain Britton seconded this. As there were no other candidates, Tim Dyer was elected Vice-Chairman unopposed

Secretary

Tim Handley nominated Sam Sneyd. Hazel Woodward seconded this. As there were no other candidates, Sam Sneyd was elected Secretary unopposed.

Existing Committee Members

Tim Handley proposed that the existing committee members, Eleanor Bane, Debbie Britton, Sam Handley, Alison Nicholl, Andy Reiss, Mike Shelley, Leanne Evans and Hazel Woodward carry on serving as committee members if they wished to. They all indicated that they would continue. It was agreed that these members remain part of the committee. Iain Britton seconded this.

TH closed the AGM meeting at 8.44 pm